

THE NATIONAL CANCER SCREENING REGISTER (NCSR) SUPPORTS THE AUSTRALIAN GOVERNMENT'S LUNG, BOWEL AND CERVICAL CANCER SCREENING PROGRAMS BY:

- Maintaining a single electronic record for each participant
- Sending invitations and reminders to participants and their healthcare providers, and
- Following up with individuals who have abnormal results.

Keeping patient details up to date helps ensure correct and timely communication throughout the screening pathway.

IN THIS GUIDE

- 1 Accessing the NCSR
- 2 Updating a patient's details or participation
- 3 Delegating access to Practice staff

1 ACCESSING THE NCSR

Access to patient screening information is vital for facilitating meaningful conversations to highlight the life-saving potential of early detection.

The easiest way for Requesting Practitioners to support patient participation in the National Lung Cancer Screening Program (NLCSPP) is using either:

- **integrated clinical software**, or
- the **Healthcare Provider Portal**

Alternatively, manual forms are available on the [NCSR website](#) and can be faxed to: **1800 154 854**



Clinical software integration

The NCSR integrates with Bp Premier, Communicare and MedicalDirector.

The integration allows healthcare providers to access and submit comprehensive screening information for the screening programs, directly from the software they use daily.



[NCSR.gov.au/integrations](https://www.ncsr.gov.au/integrations)



Integrated software user guides:

- [Bp Premier](#)
- [Communicare](#)
- [MedicalDirector](#)



Healthcare Provider Portal

If you don't have access to integrated clinical software, the Healthcare Provider Portal enables GPs, nurses, and other specialists to securely access and submit patient screening information for the screening programs.

Delegate access can also be granted to practice staff (see over page).



[NCSR.gov.au/hcp-portal](https://www.ncsr.gov.au/hcp-portal)



- [Walkthrough video guides](#)
- [Detailed user guide](#)
- [Quick Start Guide](#)

2 UPDATING A PATIENT'S DETAILS OR PARTICIPATION

Notifying the NCSR of any changes to a patient's details or participation in lung cancer screening helps ensure the patient receives accurate and timely invitations and reminders from the NCSR based on the appropriate clinical pathway.

Commonly used functions to update patient details

ENROL A PATIENT IN THE NLCSP

Once you've completed a low-dose CT scan request for an **eligible patient**, submit the **Eligibility & Enrolment form** to initiate their screening journey with the NCSR.

OPT OUT OF THE NCSR

If your patient declines to have their data stored in the NCSR they will still be able to claim MBS items, but they won't receive Program-related correspondence from the NCSR.

PARTICIPANT MANAGEMENT

Defer, exit or resume participation as needed (e.g., due to travel, lung cancer diagnosis, or change in eligibility or suitability).

CEASE CORRESPONDENCE

If your patient requests to cease receiving correspondence from the NCSR they will remain a program participant, but they won't receive invitations to screen and follow up reminders. As per usual care, this will remain the responsibility of you as the provider.

NOMINATE A HEALTHCARE PROVIDER

If you're not the patient's usual provider, you can nominate another. Both you and the nominated provider will receive updates about the patient's screening.

UPDATE PATIENT DETAILS

Update contact or demographic details. Patients can also update via the Participant Portal (accessed via myGov) or by calling the NCSR.

3 DELEGATE ACCESS FOR PRACTICE STAFF

Practice staff who don't have access to integrated clinical software can be given delegate access to the Healthcare Provider Portal by a registered user with a Medicare Provider Number.

- Practice staff requesting delegate access must first create a PRODA account, navigate to the NCSR Healthcare Provider Portal and submit their delegate access request
- The delegating provider (i.e. GP) can then log into the Portal within PRODA and select **My Profile**
- Next, select **Manage Delegation** to view existing delegates and new requests
- Requests for access will have a status of **Pending**, click **Accept** to approve requests

 [NCSR.gov.au/register-access](https://www.ncsr.gov.au/register-access)

 [Walkthrough video guide](#)

MORE INFORMATION AND TECHNICAL SUPPORT:

 [NCSR.gov.au](https://www.ncsr.gov.au)
[Health.gov.au/NLCSP](https://www.health.gov.au/NLCSP)

 1800 627 701

 Book a call back from our technical support team: [NCSR.gov.au/support](https://www.ncsr.gov.au/support)