

1. What is the National Cancer Screening Register?

The National Cancer Screening Register is a national electronic infrastructure that collects, analyses and reports information about the cervical screening history of participants in the National Cervical Screening Program.

2. What is this Quick Start Guide for?

This Quick Start Guide is to support healthcare providers to understand and access the information they require.

3. What can I get from the Register?

You can:

- Check your patient's screening history and when they are next due for screening
- Check and update your patient's personal details
- Manage your patient's involvement in the National Cervical Screening Program

4. How do I get my patient's results or record?

For your patient's test result, please continue to contact your pathology laboratory.

For your patient's complete national record, you can call us on **1800 627 701**.

5. How do you check my identity?

As a guide, we may ask you the following information to authenticate you:

- Your full name (first name/last name)
- Clinic name and phone number (not your direct line)
- Medicare Provider Number/s

It would be useful to also have the following on hand:

- The address linked to the Medicare Provider Number
- Your registration start/end date for your Medicare Provider Number

6. How do I manage my patient's participation in the National Cervical Screening Program?

To manage your patient's participation in the National Cervical Screening Program, go to our website at www.ncsr.gov.au where you will find the following web forms:

1. Nominate a healthcare provider
2. Nominate a pseudonym
3. Defer next screening date
4. Request to cease correspondence
5. Request to opt out

Alternatively you can call us on **1800 627 701** or use our **online contact us form**.

7. How do colposcopists report to the Register?

Colposcopists are required to notify prescribed cervical screening information to the Chief Medical Officer within 14 days of each colposcopic episode. This reporting is mandated by the **National Cancer Screening Register Rules 2017** and is performed by submitting a completed Colposcopy and Treatment Form to the National Cancer Screening Register.

You can download the Colposcopy and Treatment Form or order it in pads of 50 free of charge from the National Cervical Screening Program website www.cancerscreening.gov.au/cervicalforms.

For more information, please refer to the **Quick Start Guide for Colposcopists**.

8. How will I receive information to follow up a patient?

We will provide all follow up services for participants of the National Cervical Screening Program. This includes mail out of routine reminder and follow up correspondence, as well as phone calls where required.

9. Where do I go for more general information?

For more information on the National Cervical Screening Program, please visit www.cancerscreening.gov.au/cervical or call **13 15 56**.

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